

GOVERNMENT-INDUSTRY DATA EXCHANGE PROGRAM
GENERAL DOCUMENT SUMMARY SHEET
(Please type all information - see instructions on reverse.)

Form Approved
OMB No. 0704-0188

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The public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. **PLEASE DO NOT RETURN YOUR FORM TO THIS ADDRESS.**

1. ACCESS NUMBER		2. COMPONENT/PART NAME PER GIDEP SUBJECT THESAURUS	
3. APPLICATION		4. MFR NOTIFICATION <input type="checkbox"/> NOTIFIED <input type="checkbox"/> NOT APPLICABLE	5. DOCUMENT ISSUE (Year/Month)
6. ORIGINATOR'S DOCUMENT TITLE		7. DOCUMENT TYPE <input type="checkbox"/> GEN RPT <input type="checkbox"/> NONSTD PART <input type="checkbox"/> SPEC	
8. ORIGINATOR'S DOCUMENT NUMBER	9. ORIGINATOR'S PART NAME/IDENTIFICATION		
10. DOCUMENT (SUPERSEDES) (SUPPLEMENTS) ACCESS NO.	11. ENVIRONMENTAL EXPOSURE CODES		
12. MANUFACTURER	13. MANUFACTURER PART NUMBER	14. INDUSTRY/GOVERNMENT STANDARD NUMBER	
15. OUTLINE, TABLE OF CONTENTS, SUMMARY, OR EQUIVALENT DESCRIPTION			
16. KEY WORDS FOR INDEXING			
17. GIDEP REPRESENTATIVE		18. PARTICIPANT ACTIVITY AND CODE	

INSTRUCTIONS FOR COMPLETING THE GIDEP GENERAL DOCUMENT SUMMARY SHEET

NOTE: Completion of a Summary Sheet by the participant is not mandatory for document acceptance into GIDEP. A Summary Sheet will be prepared by the GIDEP Operations Center for document submittals received.

PAGE 1 OF - Enter the total number of summary sheet pages.

BLOCK:

1. Leave blank - entry will be completed by GIDEP Operations Center.
2. Enter standard nomenclature associated with GIDEP Subject Thesaurus selected from Section 12, Policies and Procedures Manual.
3. Indicate application which the device was used (e.g., ground, missile, shipboard, spacecraft; refer to P&P Manual, Section 13).
4. Device manufacturer must be notified of test results. Manufacturer approval of report is not required - include pertinent manufacturer correspondence with document submittal to GIDEP; check NOTIFIED entry. If document is for a nonstandard part or of a general nature and a manufacturer is not identified, check NOT APPLICABLE.
5. Enter month and year of document issue.
6. Enter complete document title exactly as it appears on originator document.
7. Identify document type by inserting X by appropriate descriptor.
8. Enter document number exactly as it appears on originator document.
9. Enter part name and identification as assigned by organization/agency originating the report; if not specified, enter N/A (Not Applicable).
10. Delete either SUPERSEDES or SUPPLEMENTS. If document supersedes/supplements an existing GIDEP document, enter GIDEP microfilm access number of appropriate document. If document neither supersedes nor supplements an existing GIDEP document, enter the word NONE.
11. Enter the single symbol coding for environmental exposure as defined in Subject Thesaurus, Section 12, P&P Manual (e.g., C - Salt Spray; V - Vibration, %- Shelf Life); if not specified, enter N/A (Not Applicable).
12. Enter manufacturer abbreviation and H-4 Code number listed in GIDEP Manufacturer List. If manufacturer is not listed, enter the phrase, SEE BLOCK 15; enter manufacturer's full name and division (if any) in Block 15. If more than one manufacturer, enter phrase, SEE BLOCK 15; enter additional manufacturers as appropriate. If manufacturer is not specified, enter N/A (Not Applicable).
13. Enter complete part number. Use open O for alpha letter O, and use ϕ for numeric zero. If more than one part number, enter phrase, SEE BLOCK 15; enter additional part number(s). If a part number is not specified, enter four dashes (- - - -).
14. Enter standard part number such as the 1N or 2N-- diode and transistor designators. For GIDEP purposes, any military assigned number is considered as a government standard part number. If more than one standard number, enter phrase SEE BLOCK 15; enter additional standard number(s).
15. If subject matter in document can be categorized into more than one major subject category, enter additional subject categories in upper right hand corner. Briefly summarize test results or material detailed in text of document. Include any pertinent details or comments required for proper interpretation of material presented (e.g., peculiar environmental capabilities, unique electrical characteristics that may be "state-of-the-art," or characteristics that restrict part usage to particular applications or any other details that may aid a prospective user of the part).
16. Enter appropriate words or phrases that enhance information retrieval on subject matter(s) contained in document. As a secondary data retrieval technique within each applicable Major Category (entry 2), the document is referenced in the computer data bank and Report Index according to each key word: Do not use abbreviations or words that are part of the subject category listed in Block 2. Key word phrases are limited to 60 total characters and blank spaces. Separate key words and/or phrases with commas.
17. Enter signature or name of GIDEP Representative.
18. Enter name, city, and state of participant activity or corporation and division submitting the document and GIDEP two-character code (e.g., X1).